

**South Carolina Association of Early Care and Education**  
**Board Meeting**  
**Wednesday, July 13, 2016**  
**10:00 am – 12:00 pm**  
**Haynesworth Sinkler and Boyd**  
**22<sup>nd</sup> Floor Conference Room 1**

A meeting of the Board of Directors of the South Carolina Association of Early Care and Education was held on Wednesday, July 13, 2016. Those members present were: Tami Nix, Nancy Pryor, Ed Brashier, Margaret Anne Gaffney. Participating via conference call was: Marsha Davis, Mara Dunkin, Amber Bishop, Tricia Sheldon and Sheila King. Present from the staff were Courtney Waldrup, Lynsey Cichon and Melanie Dubois.

**Call to Order:** President Walton-Tami Nix called the meeting to order and stated a quorum was established. Ed Brashier opened in prayer.

**Approval Minutes of May 2016 Meeting:** There was a motion to accept the May 2016 board meeting minutes. The motion was seconded and passed with no opposition.

**Presidential Update:** Nix reminded everyone what the purpose of SCAECE was which, is to promote licensed child care facilities in the state of South Carolina. Nix went over the agenda and said to keep the purpose of SCAECE in mind when making decisions in the board meeting today. Nix requested a CACFP meeting to go over guidelines; Nix will contact Walton-McCawley to discuss.

**Financial Report:** Waldrup reviewed financials, starting with the assets of the association. Waldrup stated the **June 2016** Balance Sheet reports a month end checking account balance of **\$6,350.00**. The current bank account balance as of July 12, 2016 is **\$6,036.33**. Nix reviewed the budget and stated, to maintain a balanced budget, there must be contributions from the board members. It was suggested that there be a letter mailed to get contributions, have management send out a letter with dues renewals, seek big time sponsorships, and contact DSS for an updated list of licensed care facilities to boost membership. With the budget cuts, management informed the board a summer newsletter would be on hold, but will continue to collect information. Nix offered to create the summer newsletter, and have management forward the newsletter template and any information collected for the newsletter.

**By Laws Update:** Gaffney reviewed by-law changes. Group discussion followed. All changes were approved with no opposition.

**Nominating Committee:** Pryor announced slate of officers and directors. Vicki Hoover will be contacted to serve a one year term. Anna Harmon will also be contacted to sever as a board of director. The slate of directors and officers were approved.

**Legislative Report:** Thordahl gave the legislative report First Steps had been reinstated for another year and suggested a meeting with a few board members to keep it viable. Brashier gave the update on regulations, stating that the regulations have been sent up to DSS for their attorney to review. There will be a public hearing in future for the regulations. Thordahl then went over the timeline for the regulations to be passed. The current plan will be to solidify a join resolution and short circuit the regulations to get the notice of drafting completed. Sheldon will start calling at the first of August and Erickson will intervene and being communication to short circuit the regulations. Thordahl stated that there will be a comment period of 30-60 days for the regulations. A fiscal impact will need to be

presented to legislators White and Smith. Since we are at the end of a two year period, the bill will have to be pre-filed again in December so prevent starting over.

**February Conference Update:** Bishop and Dunkin agreed to be co-chairs to the conference. Bishop will contact SYSCO to see if there is potential for the food to be comped however Waldrup stated that this could change the contract charges. The deposit and letter of intent were sent over by the management company. The Medallion Center has allowed us to sign under the same contract with the only change being the service charge, which has increased. Bishop and Dunkin have approved the signing of the contract with the Medallion Center. It was decided that the keynote topic will be Creating Cooperative Kids. The two breakouts will be: ‘Reigniting the Passion in Your Teachers’ and ‘No I Won’t and You Can’t Make Me! Handling Young Children’s Power Struggles and Tantrums.’

**Fall Leadership Conference Update:** There will not be a Fall Conference at this time.

**Membership Committee Report:** La Petite paid \$3,500 in membership dues invoice on 6/30/16.

**Governor’s Advisory Report:** No report was given.

**Management Report:** Waldrup went over the management report and stated that the Summer Newsletter has been put on hold due to the current financial situation and said to please send any content that you would like included and we will begin the process after the new fiscal year.

At this time the management team was dismissed and the board meeting went into a closed session. Management was later notified that, during this time, the presented 2016-2017 SCAECE budget was approved.

Respectfully Submitted,  
Lynsey Cichon & Courtney Waldrup